

Natural Cambridgeshire Board meeting	14/01/15
	9.30am – 11.30am
	Peterborough Town Hall

Chaired by:	Richard Astle (Chair)	Note taker:	Philip Clark (Coordinator)
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Attendees:	<i>Richard Astle (RA) Chair</i> <i>Phil Clark (PC) LNP Coordinator</i> <i>Mary Sanders (MS) Local Access Forum</i> <i>Oliver Burke (OB) Vice Chair Wildlife Trust</i> <i>John Torlesse (JT) Natural England</i> <i>Chris Soans (CS) Natural Trust</i> <i>Roger Mitchell (RM) Cambridgeshire Conservation Forum</i> <i>Rob Wise (RW) NFU East</i> <i>Cllr Peter Hiller (PH) Peterborough City Council</i> <i>Kirsten Bennett (KB) Cambridgeshire ACRE</i> <i>Cllr Richard West (RW) Cambridgeshire HWB</i> <i>David Hoccom (DH) RSPB</i> Guest speaker: <i>Prof Peter Landshoff(PL) Cam Catchment Partnership</i>
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Apologies	<i>Cllr Matthew Shuter Cambridgeshire County Council</i> <i>Michael Allan Cambridge Past, Present and Future</i> <i>Richard Pemberton CLA East</i>
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Minutes

Agenda Item:	Welcome, introductions and apologies	Presenter:	
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Discussion:	RA welcomed everyone to the meeting and introductions were made.
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Action Items:		Person Responsible	Deadline:
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Agenda Item:	Cam Catchment Partnership	Presenter:	PL
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Discussion:	
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A presentation from Prof Peter Landshoff on the Cam Catchment Partnership which covers the Rivers Cam, Rhee and Granta. The presentation can be found on the Natural Cambridgeshire website at www.gclnp.wordpress.com

The Board agreed that we should explore options for closer working and support. PL agreed that the CAMEO logo could be added to the NC website to demonstrate support for the wider partnership.

A broader discussion then raised some important points. The funding of such partnerships was discussed as there being no long term dedicated funding from Central Government the ability to carry out delivery of such projects was in doubt. KB raised the issue of central funding being withdrawn for Cambridgeshire ACRE. The Board agreed to write a letter to express concern over the implications for cutting such funding.

The need for mapping exercise to identify all of the large scale partnership projects was required.			
Action Items:		Person Responsible:	Deadline:
Presentation to be made available to the Board and put on website.		PC	By end of January
Upload CAMEO logo to NC website.		PC	By end of February
Kirsten Bennett to circulate report on Ouse Washes project		KB	By end of January
Add Cam Catchment Partnership to wider groups distribution list.		PC	By end of January
Write letter to DEFRA regarding the cut in funding to Cambridgeshire ACRE		PC	By end of January

Agenda Item:	Minutes of last meeting	Presenter:	RA
Discussion:			
<p>The minutes of the last meeting were agreed as correct.</p> <p>Matters arising:</p> <p>Update on the NELMS JT reported that the next stage for NELMS is the working up of arrangements for targeting statements and taking on board comments made during the consultation workshops.</p> <p>RW mentioned response made by Herts LNP and will circulate it for the Board</p>			
Action Items:		Person Responsible:	Deadline:
Herts LNP response on NELMS to be circulated to the Board for info.		RW	By end of January

Agenda Item:	Reflections on the Launch and follow-up	Presenter:	RA
Discussion:			
<p>RA thanked PC for the successful organising of the launch.</p> <p>All felt that it had been a great success and there had been much complimentary feedback and many organisations agreeing to support the LNP in the delivery of the Vision.</p> <p>All names and logos of organisations offering their support to be posted to website and tweeted.</p> <p>PL mentioned an organisation called Cambridge Ahead and will put in touch with the LNP</p>			
Action Items:		Person Responsible:	Deadline:
Load up the logos of and give acknowledgement to organisations that have offered their support to the work of the partnership		PC	By end of February
Contact details for Cambridge Ahead to be passed on to Coordinator		PL	By end of January

Agenda Item:	Work Plan	Presenter:	
Discussion:			
<p>Nature and Development RA reported that there will be a further meeting of the group on the 26th January, which Urban & Civic have again kindly agreed to host.</p> <p>PC has adapted paper prepared by Fran Hitchinson from Lincolnshire LNP on “Planning with Nature” and has been sent to senior planning officers at Peterborough CC and have expressed support of the document and agreed to take it to the County’s Chief Planning Officers forum.</p> <p>Naturally Healthy First meeting of the group to take place on Tuesday 20 January.</p> <p>State of Nature Report OB organising a date for the first meeting of this group</p> <p>LNP to be copied into all communications of the sub-groups for information.</p> <p>Engagement and Communications Plan This document had been circulated to the Board after the last meeting for comments. No comments have been received and so it was agreed to adopt the plan as it stands. However it was also agreed that as this was a live document there would still be opportunities for Board members to have input.</p> <p>RA working with a Graphic Designer on 2/3 options for a logo.</p>			
Action Items:		Person Responsible:	Deadline:
First meeting of the State of Nature group to be arranged		OB/RM	By end of January
Minutes of all sub-groups meeting to be copied to all of Board members for information		PC	After each sub-group meeting
All board members to review communications plan and send any comments to PC		All Board members/PC	By end of January
RA has commissioned a graphic designer to design a logo for the partnership.		RA	By end of February

Agenda Item:	Governance	Presenter:	RA
Discussion:			
<p>HLF Start-up Grant PC gave a briefing on the grant and how we award a contract for its delivery.</p> <p>It was agreed that the approved purposes of the grant easily lend themselves to awarding as one contract. A brief of the tender to be drawn up for a small group of the Board (RM/RA) to review.</p> <p>Board Membership A discussion was held on recruiting new members. It was agreed that David Whiles; who works for Peterborough City Council, Health Watch and Peterborough, and Cllr Tim Scott from South Cambridgeshire Council both have automatic membership. These appointments were agreed.</p> <p>It was also agreed that we need a wider representation especially from the Development sector. PH knew some developers that may be interested and will approach.</p>			

Resources

The issue of identifying resources from other sources as well as LNP Partners.

PH suggested that PCC might be able to provide some officer time.

RW and OB suggested that we wait to see how the sub-groups work as this will help us focus on where extra resources might be needed.

Action Items:		Person Responsible:	Deadline:
Draft a contract tender document for HLF grant project. RA/RM offered to help review and agree document.		PC	By end of January
PH to contact developers that could potentially join the Board to represent the development sector.		PH	Next meeting
RA and PH to discuss how PCC might be able to provide some extra resource in terms officer time		RA/PH	Next meeting

Agenda Item:	AOB	Presenter:	
Discussion:			
No items			
Action Items:		Person Responsible:	Deadline:

Agenda Item:	Date and venue for next meetings	Presenter:	
Discussion:			
Tuesday 14 th April 2015 Wandlebury CP (tbc) Tuesday 14 th July 2015 - Gt Fen (tbc) Tuesday 13 th October 2015 – Civic Suite, HDC (tbc)			
Action Items:		Person Responsible:	Deadline: