

<b>Natural Cambridgeshire Board meeting</b>	<b>8/9/15</b>
	<b>10.00am – 12.00</b>
	<b>Natural England Office, Brooklands, Cambridge</b>

<b>Chaired by:</b>	Richard Astle (Chair)	<b>Note taker:</b>	Philip Clark (Coordinator)
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<b>Attendees:</b>	<table border="0"> <tr> <td><i>Richard Astle (RA)</i></td> <td><i>Chair</i></td> </tr> <tr> <td><i>Phil Clark (PC)</i></td> <td><i>LNP Coordinator</i></td> </tr> <tr> <td><i>Mary Sanders (MS)</i></td> <td><i>Local Access Forum</i></td> </tr> <tr> <td><i>Oliver Burke (OB) Vice Chair</i></td> <td><i>Wildlife Trust BCN</i></td> </tr> <tr> <td><i>Martin Baker (MB)</i></td> <td><i>Wildlife Trust BCN</i></td> </tr> <tr> <td><i>Roger Mitchell (RM)</i></td> <td><i>Cambridgeshire Conservation Forum</i></td> </tr> <tr> <td><i>Kirsten Bennett (KB)</i></td> <td><i>Cambridgeshire ACRE</i></td> </tr> <tr> <td><i>Aidan Lonerghan (AL)</i></td> <td><i>Natural England</i></td> </tr> <tr> <td><i>David Hoccom (DH)</i></td> <td><i>RSPB</i></td> </tr> <tr> <td><i>David Whiles (DW)</i></td> <td><i>Health Watch Peterborough</i></td> </tr> <tr> <td><i>Edmund Thornhill (ET)</i></td> <td><i>CLA/Thornhill Estates</i></td> </tr> <tr> <td><i>Katy Anderson (KA)</i></td> <td><i>CLA</i></td> </tr> <tr> <td><i>Geoff Brighty (GB)</i></td> <td><i>Environmental Sustainability Ltd</i></td> </tr> </table>	<i>Richard Astle (RA)</i>	<i>Chair</i>	<i>Phil Clark (PC)</i>	<i>LNP Coordinator</i>	<i>Mary Sanders (MS)</i>	<i>Local Access Forum</i>	<i>Oliver Burke (OB) Vice Chair</i>	<i>Wildlife Trust BCN</i>	<i>Martin Baker (MB)</i>	<i>Wildlife Trust BCN</i>	<i>Roger Mitchell (RM)</i>	<i>Cambridgeshire Conservation Forum</i>	<i>Kirsten Bennett (KB)</i>	<i>Cambridgeshire ACRE</i>	<i>Aidan Lonerghan (AL)</i>	<i>Natural England</i>	<i>David Hoccom (DH)</i>	<i>RSPB</i>	<i>David Whiles (DW)</i>	<i>Health Watch Peterborough</i>	<i>Edmund Thornhill (ET)</i>	<i>CLA/Thornhill Estates</i>	<i>Katy Anderson (KA)</i>	<i>CLA</i>	<i>Geoff Brighty (GB)</i>	<i>Environmental Sustainability Ltd</i>
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### **Minutes**

<b>Agenda Item:</b>	<b>Welcome, introductions and apologies</b>	<b>Presenter:</b>	
<b>Discussion:</b>	<p>RA welcomed Edmund Thornhill, who has joined recently the Board and will be representing the Countryside and Landowners Association (CLA).</p> <p>RA also welcomed Martin Baker who was in attendance to discuss the Wildlife Trust's contribution to delivery of the Business Plan.</p>		
<b>Action Items:</b>		<b>Person Responsible</b>	<b>Deadline:</b>

<b>Agenda Item:</b>	<b>Minutes of last meeting</b>	<b>Presenter:</b>	RA
<b>Discussion:</b>	<p>There were no minutes taken at the last meeting as the main item on the agenda was the Business Plan.</p> <p>Matters arising: There were no matters arising.</p>		
<b>Action Items:</b>		<b>Person Responsible:</b>	<b>Deadline:</b>

<b>Agenda Item:</b>	<b>Work Programme updates</b>	<b>Presenter:</b>	RA/MB/PC/RM
<b>Discussion:</b>			
<p><b>Developing with Nature</b>  RA outlined the work of the group so far in drafting a ‘Developing with Nature Toolkit’ proposal. The group involves representatives from a number of local developers, RSPB, Huntingdonshire District Council, Groundwork, Peterborough City Council, Cambridgeshire County Council, Natural England. This now needs more resource to developed into a working document.</p> <p><b>Naturally Healthy</b>  PC gave an overview of the work of the Naturally healthy Working Group that met on 20<sup>th</sup> August. A small group of organisations, UEA/CEDAR, Groundwork, PECT, have agreed to work on a funding bid a pilot project.</p> <p>A web-based page has been set up on which proposals will be developed. The link is:  <a href="http://naturalcambshealthy.ideascale.com">http://naturalcambshealthy.ideascale.com</a> During September, we will be encouraging partners to co-create proposals for funding. Once proposals are uploaded, the group will review, make suggestions and answer questions raised in the document.</p> <p>At the end of September, all the proposal(s) that are assessed as having the most promise, and take them to the final bid writing workshop, later in October.</p> <p>As part of the development of the project a mapping/audit was proposed to identify the range of ‘nature services’ already operating in the County. These will be uploaded to a pinterest site which can be found here  <a href="https://uk.pinterest.com/naturalcambridg/naturally-healthy-cambridgeshire/">https://uk.pinterest.com/naturalcambridg/naturally-healthy-cambridgeshire/</a></p> <p>The development of the bid would also benefit from the involvement of a GP(s).</p> <p>As a means of raising the profile of the project it was agreed to organise a “Naturally Healthy Week” in 2016.</p> <p><b>State of Nature Report</b>  RM covered the programme for the CCF Symposium happening on the 21<sup>st</sup> September in Cambridge, which is jointly sponsored by Natural Cambridgeshire. The theme will be ‘People and Nature’ and will be used to develop our State of Nature report. Geoff Brighty and Ant Parsons will be attending, helping to facilitate the day with the aim of getting feedback for a consultation piece on the Vision, and support with outputs from CCF. The breakout groups at the CCF event will be focused on 4 key audiences: - Developers; farmers/landowners; people of Cambridgeshire, and the Conservation/biodiversity community.</p> <p>A brief document will be produced by Geoff/Ant that engages these key audiences on the Vision, and highlights the value of the SoN, and to attract support and resources for a SoN report.</p>			
<b>Action Items:</b>		<b>Person Responsible:</b>	<b>Deadline:</b>
<ol style="list-style-type: none"> <li>1. A handover/briefing meeting to be organised between RA/MB to cover developing with nature</li> <li>2. Complete mapping of natural service projects/providers</li> <li>3. Follow up with Shaun Birdsall from Public Health Team for GP Champions</li> <li>4. Draft a proposal for Naturally Healthy Week 2016</li> <li>5. Date for NH bid writing workshop to be agreed</li> <li>6. Use outputs from CCF conference to write short consultation for the Vision (incorporating State of Nature)</li> </ol>		RA/MB PC PC PC PC/GB/AP GB/PC/AP	25 <sup>th</sup> September 30 <sup>th</sup> September 25 <sup>th</sup> September 30 <sup>th</sup> September 30 <sup>th</sup> September 30 <sup>th</sup> October

<b>Agenda Item:</b>	<b>Natural Cambridgeshire Business Plan &amp; Options- discussion and agreement.</b>	<b>Presenter:</b>	RA
<b>Discussion:</b>			
<p>The Business Plan Options paper was taken as read. The focus of the discussion was on taking the plan forward and the commitment of resources to the proposed model and priorities. We agreed that Natural Cambridgeshire was dependent on the individual partners committing to this work and being very clear about what they could and couldn't achieve, in order to manage expectations.</p> <p>Each lead partner would consider its area of work and come to the next board meeting with a clear plan for taking it forward.</p> <p>The partners agreed they would commit sufficient time to help co-ordinate individual elements of the business plan, with each element having a lead partner who would be responsible for making things happen.</p> <p><u>Lead partners</u></p> <p>Martin Baker (MB) confirmed that the Wildlife Trust will commit some of his time to take a lead on developing the 'Developing with Nature' theme.</p> <p>Aidan Lonerghan (AL) outlined how the Cambridgeshire local team is committed to working with the NC and how it can make best use of any available resource to be targeted towards delivery of the NC business plan, and supporting the State of Nature theme with RM.</p> <p>CCC (PC) agreed to lead for Naturally Healthy theme, and confirmed that his role at CCC is still secure for the 2016/17 year.</p> <p>AL gave an update on his involvement with the Strategic Solutions Group and how it could potentially help with delivery of the NC vision. AL agreed to provide a more detail along with Cameron Adams on this group and also on the Greater Cambridge City Deal.</p> <p>Kirsten Bennett (KB) agreed to help take forward the Communications lead area, with PC.</p>			
<b>Action Items:</b>		<b>Person Responsible:</b>	<b>Deadline:</b>
1. Business Plan and options document to be updated to reflect recent discussions		GB	30 <sup>th</sup> September
2. GB to provide AL with thoughts on opportunities for the LNP for the SSG		PC	25 <sup>th</sup> September
3. Invite Cameron Adams to next meeting			
4. KB and PC to discuss the LNPs communication needs		KB/PC	30 <sup>th</sup> September

<b>Agenda Item:</b>	<b>AOB</b>	<b>Presenter:</b>	
<b>Discussion:</b>			
<p>No items were raised.</p> <p>The partners agreed that they would ideally prefer to meet at Greenspace venues when possible.</p>			
<b>Action Items:</b>		<b>Person Responsible:</b>	<b>Deadline:</b>

<b>Agenda Item:</b>	<b>Date and venue for next meetings</b>	<b>Presenter:</b>	
<b>Discussion:</b>			

Next meeting is to be held at the Civic Suite at HDC office.

Tuesday 12<sup>th</sup> January 2016 Gt Fen

Tuesday 12<sup>th</sup> April 2016 Thornhill Estates

Tuesday 12<sup>th</sup> July 2016 - TBC

Tuesday 11<sup>th</sup> October 2016 – TBC

<b>Action Items:</b>		<b>Person Responsible:</b>	<b>Deadline:</b>
Find venues for July and October meetings		PC	